

**County of Warwick Archery Association Executive Committee Meeting
Held on 31st July 2023 via Zoom**

Start Time 7:00 pm

Present: Derek Kelly, Martyn Ellis, Alan Smith, Brian Tustin, David Redding, Mary Kelly, Nick Mitchell, Roger Wyton, Wendy Baird, Gordon Jones, David Beeton
Helen Smedley (Regional Development Officer)

1. Apologies

Apologies were received from Peter Hughes and Sam Curtis.

2. Minutes of Last Meeting 25.04.23

The minutes of the last meeting were agreed as a correct record.

3. Matters Arising from 2 above

3.1 There were no matters arising

4. Regional Development Officer

4.1 Helen spoke to the written report which she had submitted and is attached. (Attachment A)

4.2 It was agreed that the committee would invite Jamila Bi to the next meeting to give a report on her work.

5. Treasurers report/Grants

5.1 Roger presented the receipts and payments account for the last quarter.

5.2 As usual, affiliation fees of £477 made up the majority of income, of which £109 was passed onto WMAS as their share. A coaching course grant of £62.50 was paid out and the annual website fee of £71.40 made up the majority of the administration expenses.

5.3 Roger had also distributed the final account for the 2023 CWAA Outdoor Championships which showed that, with the inclusion of the record status fee which was paid in advance in 2022, the shoot had made a net cash deficit of £14.80 which to all intents and purposes was a break-even position. Taking into account the cost from stock of the medals awarded the overall gross deficit on the shoot was £140.67.

5.4 Reimbursement of the cost of engraving any trophy won by the County Team was agreed, subject to ensuring that the host county would not meet the cost and that a price was submitted prior to the engraving taking place.

Roger would put together a document regarding this and circulate it to the committee members. Once agreed it would be published on the county website.

6. Membership Secretary Report

6.1 Brian reported on the membership as of 30th June 2023:

AGB showing	Seniors 879	Juniors 150	Total 1029
CWAA showing	Seniors 873	Juniors 150	Total 1023

This meant that the county was waiting for affiliation fees from 6 members.

- 6.2 The Direct Member who he had been chasing for payment since November 2022 was finally contacted by AGB in the middle of June and his membership had been resolved. There had been an apology from AGB on the length of time it had taken.
- 6.3 A second AGB Direct Member who joined in April 2023 had been contacted by Brian on three occasions with no response of payment. Brian passed his details to AGB on 3rd July and apart from getting a ticket acknowledgment from AGB had received no further response.
- 6.4 It was agreed that Fees for 2023-24 would remain the same as this year. Brian had been informed that WMAS fees would also remain unchanged.

7. CWAA Tournaments

- 7.1 Derek reported that the Outdoor Championships had been held at Shipston on 11th June. There were 15 senior and 11 junior entrants of whom 11 and 8 respectively were from the county. No one had entered or enquired about the short metrics. Shipston were thanked for their help with the tournament and a contribution of £100 was agreed.
- 7.2 No reply had been received from the land owners regarding the Clout Championships and it had not been possible to contact Bowflights. Derek would continue to try to progress this issue.
- 7.3 Martyn reported that the 2023 Field Championships were set to be held at Merlin. Andy Stanford would be chief judge and would arrange the additional judges. There were thirteen entries to date, all of whom entered last year. It was agreed that trophies be acquired for Ladies and Gents barebow.
- 7.4 Martyn informed the committee that entries for the WMAS Senior Championships at Wyre Forest's new ground had been poor with only 40-45 people entering. Of these five were from Warwickshire.
- 7.5 The 2024 Indoor Championships would be booked to take place at St. Francis of Assisi college. However, given the concern over the matting Derek asked members to send him any alternative venues.
- 7.6 The 2024 Outdoor Championships would be held at Shipston on 7th July. There was some concern that this would clash with the junior nationals.

8. Summer League Report

- 8.1 Martyn reported that nine senior, three junior and five senior barebow teams had entered the summer league.
- 8.2 All but two first round scores had been received as well as three second round. Martyn would forward the first round scores to Wendy for the website.
- 8.3 There had been some problems with handicaps following the changes introduced by ArcheryGB. It was hoped that this would improve next year.

9. Team Managers Report

- 9.1 Alan reported in Peter's absence that arrangements had been made for the WMAS Inter Counties Tournament to be held Meriden Archery Club.

10. County Coaching Organisers Report

- 10.1 A psychology seminar with Erin Prior had been arranged for 7th October at Meriden Village Hall.
- 10.2 Dave was investigating prices for a first aid course to be run at Meriden Village Hall, possibly in November.

11. Records Officer Report

11.1 Nick reported that nine records had been claimed during the period, five new and four improvements. Most were from Meriden, with two from Nuneaton.

12. Webmasters report

12.1 Wendy informed the committee that the website was still experiencing attacks from people trying to get in and take over the site Defence software was in place.

13. West Midlands representatives Report

13.1 Martyn reported that the last meeting of the WMAS committee had been low key and that the main items of discussion had been around tournaments and payments to clubs.

14. Safeguarding Officers Report

14.1 Nothing to report.

15. Any Other Business

15.1 Wendy would look into the options available regarding platforms for use in sending out emails to members. (See minute 3.1 of 25th April minutes)

Meeting ended 8:05 pm.

Next meeting to be held online on 31st October 2023 at 7:00 pm.

Chairman _____

Date _____

Attachment A

County of Warwickshire AA. Regional Development Officer Report: 31 July 2023

1) Recognition Awards are now open!

Archery is built on hard work and time given by volunteers. Each year we recognise and celebrate the stand out efforts from the previous 12 months through these annual awards. Anyone can nominate. Half are for individuals, half for groups or organisations – with different criteria for each – please read carefully. Deadline is 31 August. Nominate [here](#)

2) 'Connecting in the West Midlands'

WMAS Coaches have been invited to several 'Connecting in the West Midlands' meetings, seeking to come together to share experience, ideas, learning, and support, and to access training.

Recently the group took the Inclusive Activity Programme (IAP) training from Activity Alliance, and have agreed to meet quarterly. All coaches are invited to future meetings if interested in working together. The next meet up is September.

The IBSA World Games is this August, at the University of Birmingham. Thanks to all volunteers. There are two opportunities open to the whole community -

Friday 25 August 11am-2pm

'Arrows' in BBS **Activation Zone** (multiple activities for everyone to try) Near the Great Hall, Chancellor's Court, B15 2TT

Saturday 26 August 10am- 1.30pm

Open Archery Taster Session on archery range (Uni **Athletics Track**) Near 'The Tennis Court' Hall, B15 2RB

3) Midlands Club Coaching Plans

One of the most influential areas to focus support is on coaching: so crucial to the experience a member has in archery. The Midlands 'Club Coaching Plan' Template (and supporting case study) was written by the Midlands CCOs and RCOs. It has been circulated to all Midlands clubs, and they have been encouraged to share their plans with Dave and me.

4) National Tour Finals, Nottingham, 2-3 September

Spectator tickets for this top-level archery showcase event at Wollaton Hall have been on sale since early July. Those with tickets will be able to access the seating areas and best views of the finals, as well as other benefits. Please share the information with your clubs, family, friends, etc, so we get as much support as possible for the event and our athletes. The booking preview link is [here](#)

5) Safeguarding Training for Coaches

We have added additional UK Coaching Safeguarding & Protecting Children (Online Classroom) courses:

- Wednesday 6 September, 6.30 pm – 9 pm:
<https://agb.sport80.com/public/wizard/e/40332>

- Wednesday 20 September, 6.30 pm – 9 pm:
<https://agb.sport80.com/public/wizard/e/40333>
- Wednesday 11 October, 6.30 pm – 9 pm:
<https://agb.sport80.com/public/wizard/e/40334>
- Wednesday 15 November, 6.30 pm – 9 pm:
<https://agb.sport80.com/public/wizard/e/40335>

Suitable for the safeguarding requirements for a new coach or a renewing coach. Attendees must be 18 years or older.

6) Input for Compound archers

The next Compound Set up and Tuning Day opportunity in the Midlands (in Development Coach course) has spaces:

- **Compound** Equipment Selection Set-up and Tuning, 19 August (9am-5pm)

The Shipston Archers, Brailes Village Hall, OX15 5AS. Book:

<https://archerygb.org/coaching/find-a-course/40097>