

County of Warwick Archery Association Executive Committee Meeting

Held on 28th April 2025

The Saracen's head, Balsall Common

Start Time 7:00 pm

Present: Martyn Ellis, Alan Smith, Brian Tustin, Roger Wyton, Andrew Smart, Gordon Jones.

Club Representatives: Riaz Mohammed

1. Apologies

Apologies were received from Derek Kelly, Mary Kelly, Wendy Baird.

2. Minutes of Last Meeting 20.01.25

The minutes of the last meeting were agreed as a correct record.

3. Matters Arising from 2 above

3.1 Alan would contact Helen Smedley to ascertain how the RDO role would operate in future.

4. Treasurers report/Grants

4.1 As usual for this time of the year the major element of income was affiliation fees which amounted to £1,833 of which £500 was paid over to WMAS for their share. Outdoor championships entry fees have begun to be paid and £40 was received in this period and £78 in interest on our HSBC deposit account was also received.

4.2 Expenditure incurred during January to March apart from the already mentioned affiliation fees paid to WMAS the major items included:

a) £285 spent on entry fees for County Team championships.

b) Travelling expenses and stationery costs of £466 were incurred on the 2025 Indoor County Team championships.

c) Twelve County team shirts were purchased at a cost of £499 and the value of any unused shirts from this order would be transferred to the Balance Sheet at year end.

d) Another item to be transferred to the Balance Sheet was the purchase of two Indoor flag bases which cost £41 and which were for use with the CWAA flag that was purchased in 2024.

e) New trophies for the Indoor championships were purchased at a cost £116.

4.3 Minor items of expenditure (coaching grants, trophy engraving and administration costs) amounted to £128 and the net result for the period was a deficit of £84.

4.4 An athlete grant application had been received from Kai Thomas-Prowse. It was agreed that any award would be limited to a maximum of 15% of the Archery GB invoiced costs. Riaz would look at the application form to see if it could be amended to improve the information collected.

5. Membership Secretary Report

5.1 Brian had circulated a breakdown of membership numbers across the affiliated clubs.

A report from Archery GB Sport80 showed 1020 archers in Warwickshire.

CWAA affiliations had been paid by 1011 archers, leaving a total shortfall of 9 affiliation fees.

- 5.2 WMAS affiliation fees which were sent to CWAA from archers or clubs who had not paid them before the end of November 2024 had all been collected and paid to WMAS. There were only two WMAS fees outstanding, and both of these were AGB Direct members - AGB Membership Services have been contacted about them.

This meant that effectively CWAA would no longer be collecting and passing on any affiliations to WMAS and they would not be appearing in any CWAA membership reports from this point onwards.

6. CWAA Tournaments

- 6.1 The 2026 Indoor Championships would be held at Warwick University in January. It had been expected that the club TO would join this meeting, but he was not present. Alan would arrange a meeting with the club officers to progress the organisation of this event.
- 6.2 The Outdoor Championships would be held at Shipston on 8th June. All clubs would be contacted to ask if they wished to submit a proposal for hosting the competition in 2026.
- 6.3 Martyn would arrange the Field Championships which would be held at Merlin in October. Martyn was investigating the possibility of using one of the two venues within the West Midlands for future events. The possibility of an open day for people to try field archery would be considered.
- 6.4 Alan would arrange a meeting with Rob Southern, Princethorpe College, to discuss the possibility of them hosting a Clout Championships.

7. Summer League Report

- 7.1 Following suggestions made at the AGM, Martyn had made some minor amendments to the rules of the competition, and these had been distributed to the clubs in the county. So far four clubs had entered.

8. Records Officer Report

- 8.1 Andy was welcomed to the committee. He had completed a handover with Nick Mitchell and all the files had been passed over.

9. Webmasters report

- 9.1 Wendy had submitted a written report. The website had been updated with the new committee. The CCO email had been redirected to go to Wendy and the coaching page on the website had been updated to reflect the changes.
- 9.2 The records claim form had been updated, along with the records section of the website. However, there was a problem with access through Roundcube.
- 9.3 Wendy was in contact with peter Hughes concerning administration of the CWAA Facebook group.
- 9.4 She asked the committee to consider investing in the ability to email individual members. This was considered and would be investigated, although it was noted that in the past the costs had proven to be too high.

10. West Midlands representatives Report

- 10.1 The next meeting of the WMAS Council was due to take place on Wednesday 7th May.
- 10.2 At the WMAS AGM major amendments had been agreed to the regional constitution. Jasmine Simpson had agreed to look at updating and reactivating the regional website.
- 10.3 As no committee member expressed an interest in attending the regional council, only Martyn would represent the county.

11. Safeguarding Officers Report

- 11.1 Nothing to report

12. Honoraria

- 12.1 Following discussion it was agreed that no additional honoraria would be paid as none of the affected officers wished to receive any payment.

13. Vacant Committee Posts

- 13.1 The committee discussed the vacant posts which had not been filled at the AGM. It was agreed that the committee could operate without a Vice-chair, as the President or another committee member could stand in if the Chair was not able to attend a meeting. Consideration would be given to removing the role of Vice-chair from the constitution at the next AGM.
- 13.2 Nick Mitchell had offered to cover part of the CCO role relating to assisting coaches, but would not arrange CPD events.
- 13.3 Clubs would be made aware of the vacancy for a Team Manager.

14. Travelling Expenses

- 14.1 It was agreed that the county would continue to pay travelling expenses at the rate of 45p per mile. However, archers would be encouraged to car share wherever possible.

15. Correspondence

- 15.1 There was no correspondence to discuss.

16. Any Other Business

- 16.1 The website would be updated to reflect the change to the constitution agreed at the AGM.
- 16.2 Alan stated that he intended to propose to the next WMAS Council meeting that in future information from the regional secretary would be sent directly to clubs rather than via the county secretaries. This was supported by the committee.
- 16.3 The dates for future committee meetings were agreed. 28th July, 27th October, 26th January, 27th April.

Meeting ended 8:35 pm.

Next meeting to be held at the Saracen's Head on 28th July 2025 at 7:00 pm.

Chairman _____

Date _____