

County of Warwick Archery Association Executive Committee Meeting

Held on 26th January 2026 via Teams

Start Time 7:09 pm

Present: Martyn Ellis, Alan Smith, Brian Tustin, Nick Mitchell, Andy Smart, Roger Wyton, Wendy Baird, Gordon Jones, Russell Sams, Sam Smart.
Club Representative: James Lamb (Shipston)

Due to email problems Derek and Mary Kelly did not receive the Teams link and were unable to join the meeting. In the absence of Derek Kelly the chair was taken by Martyn Ellis.

1. Minutes of Last Meeting 27.10.25

The minutes of the last meeting were agreed as a correct record.

2. Matters Arising from 1 above

2.1 There were no matters arising

3. Treasurers report/Grants

3.1 Roger reported that as usual at this time of the year the major element of income related to affiliation fees which amounted to £2,857. £282 in Field Championships entry fees had also been received in the quarter and interest of £63 on the deposit account.

3.2 On the expenditure front the major element was £910 on Individual Archer Financial Assistance grants. This included £429 which was ratified for payment to Edward Gray. £825 on County Team shirts from our new suppliers, Lionhart. The account also included the expenditure incurred on the Field Championships which amounted to £661 and also £145 spent on a Junior Training day. £450 was paid out in advance on entry fees for the 2026 Indoor Team Championships and this had been transferred to the balance sheet as it is more properly accounted for in the 2026 accounts. Trophy engraving costs of £57 were reimbursed and £4 paid over to WMAS in relation to an affiliation fee paid to CWAA in error. The above resulted in a surplus for the period of £152 and overall for the year the surplus of income over expenditure was £1,597.

3.3 Roger had now completed the draft 2025 annual accounts and he thanked Derek and Russell for the prompt supply of medals and clothing end of year stocks enabling him to do so. Taking into account items such as trophies brought during the year transferred to the balance sheet, team clothing and medals awarded or consumed during the year and the advance payment of the Indoor Team Championships entry fees as referred to above, the surplus on the Trading Account was £1,061 and the cash balances at year end amounted to £21,081 in the current account and £17,699 in the deposit account with £5,380 in medal and clothing stocks. As per the decision made at the last meeting to reserve a budget of £3,000 for the Junior Training Days the balance at year end on this account was £2,955 and £5,876 remained reserved for Coaching costs.

3.4 The accounts were now out for audit although Roger did not expect any significant change to the figures he had quoted above. Unfortunately Keith Knight had recently resigned as one of our auditors so the accounts this year would be audited by John Taylor on his own and Roger would be meeting with him during February to go through the accounts and have him sign them off. Roger would then supply Alan with the usual PDF copies and accounts commentary for him to send out with the AGM papers.

- 3.5 Paragraph 7.3 of the constitution refers to auditors in the plural. It was agreed that an amendment be proposed to the AGM to put brackets around the s in auditors so that either one or two could be appointed.

4. Membership Secretary Report

- 4.1 Brian reported that due to a recent illness he had not been able to prepare a full report.
- 4.2 He had recently confirmed affiliations to Roger for 198 members amounting to £1818. Payment for a further 202 archers remained outstanding.
- 4.3 Brian explained that the role had become extremely difficult following the changes introduced by Archery GB. The approach to collection of payments varied from club to club. Communication had become difficult with several clubs. Due to the problems he was encountering Brian would not be standing for re-election.
- 4.4 Martyn would contact Archery GB to clarify the position regarding archers who do not pay their county and/or regional fees.

5. CWAAs Tournaments

- 5.1 Alan reported on the Indoor Championships. The event was successful and was fully booked and 116 archers shot on the day. The day went well and there were positive comments from both archers who shot and the judges.
Six medals were not collected on the day and these would be posted out to the winners. It was also agreed that a second place medal be given to the runner up in the under 12 women recurve as she was the only junior not to receive a medal.
Alan would provide Roger with details of the medals awarded.
It was agreed that Warwick University be invited to host the event again in 2027.
- 5.2 Shipston would host the Outdoor Championships as there had been no response from Nuneaton Archers to the request for their detailed proposals. Andy noted that the originally proposed date of 7th June, again clashed with the Mixed team Inter-counties, and also the GNAM, so after confirmation of the grounds availability by James, it was agreed that the date would be changed to 14th June. Alan would apply for the record status.
- 5.3 Alan would be meeting shortly with Rob Southern to discuss the County Clout Tournament.
- 5.4 Martyn informed the committee that he would not be organising the Field Championships as he would not be standing for re-election at the AGM. Martyn was happy to assist whoever takes on organising this event with the paperwork. Andy Stanford and Luke Wilson were willing to officiate if required.

6. Team Managers Report

- 6.1 Russell and Sam were finalising the selection for the upcoming indoor inter-counties in Gloucestershire. Several senior teams had been entered and archers identified except for ladies longbow. Three junior teams had also been entered. The response from archers had been so good that some could not be allocated to a team.
- 6.2 Teams would be entered in the WMAS inter-counties and the national county team championships later in the year.
- 6.3 There was a possibility of taking part in a Wales and Western Counties H2H event at Deer Park which would allow archers to practice for team events.
- 6.4 Russell and Sam would look into organising coaching sessions for seniors in line with the events being held for juniors.

7. County Coaching Organisers Report

- 7.1 The latest junior coaching session had been held at Meriden on Sunday 25th January. Seven coaches from the county volunteered their services. The feedback was very positive.
- 7.2 It was hoped that two session coach courses would be arranged in 2026.

8. Records Officer Report

- 8.1 Twelve new records had been submitted from five different clubs.
- 8.2 Martyn confirmed that the yellow peg record claimed had been accepted as a national record.
- 8.3 Andy arranged to meet Martyn on the 28th for him to sign the certificates, and he would also send the updated list of records to Wendy for the website.

9. Webmasters report

- 9.1 The website would benefit from an upgrade and Wendy asked that people send her items for inclusion.

10. West Midlands representatives Report

- 10.1 Martyn reported he had not been able to attend the last WMAS region, but that he had sent a report.
- 10.2 Alan reported that there were problems regarding the regional treasurer. There had also been discussion around the proposal to dissolve Archery England.
- 10.3 Jasminne Simpson was developing a new website for the region and it was hoped that this would soon be live.

11. Safeguarding Officers Report

- 11.1 Nothing to report

12. Annual General Meeting

- 12.1 Alan confirmed that Meriden Village Hall had been booked for the AGM. There had been a price increase to £16.50 an hour, so the total cost of hire would be £49.50.
- 12.2 The documents for the AGM, agenda, minutes etc. would be sent to club secretaries and to Wendy for the website. An email would be sent to all the members listed on Sport80, but would not contain the documents due to the restrictions of the AGB system.
- 12.3 It was planned to send out the agenda around four weeks before the meeting.
- 12.4 A further amendment would be put to the meeting, reducing the quorum for any general meeting to ten.
- 12.5 The criteria for the complete archer awards required updating.
- 12.6 Wendy would be standing down as safeguarding officer at the AGM, as well as Brian and Martyn as detailed above.

Meeting ended 8:27 pm.

Next meeting to be held at Saracen's Head (TBC) on 27th April 2026 at 7:00 pm.

Chairman _____

Date _____