

County of Warwick Archery Association Executive Committee Meeting

Held on 25th April 2023 via Zoom

Start Time 7:05 pm

Present: Derek Kelly, Martyn Ellis, Alan Smith, Brian Tustin, David Redding, Mary Kelly, Nick Mitchell, Roger Wyton, Wendy Baird, Gordon Jones, David Beeton

In opening the meeting Derek welcomed Gordon Jones and David Beeton to the committee.

1. Apologies

Apologies were received from Helen Smedley (Regional Development Officer) and Raj Dhokia.

2. Minutes of Last Meeting 17.01.23

The minutes of the last meeting were agreed as a correct record.

3. Matters Arising from 2 above

- 3.1 Alan explained that the proposed use of MailChimp to distribute the AGM documents directly to members had run into a problem. MailChimp impose a limit of 500 contacts so the membership had to be split over it and another platform. Unfortunately, the second platform did not provide the same functionality. He would continue to investigate to find a better solution.

4. Regional Development Officer

As she was unable to attend the meeting Helen had sent a written report which is attached as appendix A.

5. Treasurers report

- 5.1 Roger presented the receipts and payments account for the last quarter.
- 5.2 As, usual, the main item of income was affiliation fees received from various clubs of which £277 had been paid over to WMAS. With regard to expenditure a session coaching grant of £125 was paid out and £71.60 was incurred for Indoor trophy engraving costs.
- 5.3 £586 was spent purchasing Team Year Bars covering 2019 through to 2024. The bars relating to the years up to 2022 were given out at the 2023 AGM and the value of the remaining stock would be transferred to the Balance Sheet at year end as it is more properly accounted for in future years. The value of any 2022 and earlier years bars not awarded and remaining at year end would be written out of the accounts as they were effectively worthless and only of use in providing replacements for bars lost or mislaid by archers.
- 5.4 Administration expenses includes the Secretary's honorarium and the cost of hiring Meriden Village Hall for the 2023 AGM in March.
- 5.5 Finally an individual archers financial assistance grant of £200 was paid to Emelia Hughes in respect of her attendance at the European Youth Cup having been ratified at our January 2023 meeting.

5.6 The account also included income and expenditure relating to the CWAA Indoor Championships held at the end of January and Roger provided a detailed breakdown for the Committee's information. When the advance expenditure incurred in 2022 on the venue hire and record status fee were added in there was a net cash deficit of £213 on the shoot and after adding the cost of the medals awarded the deficit was increased to £437.

6. Membership Secretary Report

6.1 Brian reported that all AGB registered clubs in Warwickshire were now affiliated to WMAS & CWAA apart from West Midlands EMS Archers, who had still not affiliated any members to AGB.

6.2 The CWAA website "Club List" required updating to show the new clubs, any club name changes and perhaps the appropriate clubs marked as closed, or removed from the list.

6.3 Membership as of 31st March 2023 was:

AGB showing	Seniors 824	Juniors 135	Total 959
CWAA showing	Seniors 814	Juniors 135	Total 949

This meant CWAA were waiting for affiliation fees from ten members, one of which was an AGB direct member who has refused payment so AGB had put the suspension procedure in place. The other nine were not a problem and should clear next month.

7. CWAA Tournaments

7.1 Derek reported that the Indoor Championships had been held on 29th January. There was an issue with the venue due to them requiring matting in front of the targets to protect a new floor covering. This was considered a tripping hazard.

38 adults and 36 juniors took part of whom 28 and 17 respectively were from the county.

7.2 The Outdoor Championships would be held at Shipston on 11th June 2023 and would include short metric rounds.

7.3 Derek had contacted the owner of the field where the clout had been shot previously. The field was currently being hired out. A provisional date of either the 10th or 17th of September had been identified and use of the field would be progressed.

7.4 Martyn had been in contact with Merlin regarding the Field championships and was awaiting confirmation from them.

7.5 The 2024 Indoor championships would be held on 28th January. Record status would be obtained for St Francis College. However, an alternative venue would be sought.

8. Summer League Report

8.1 Martyn reported that entries were being received for the summer postal league. So far seven senior, three junior and four unsighted entries had been received. There could be a couple more before the deadline at the end of the week.

9. Team Managers Report

9.1 As Peter was not present no report was received.

10. County Coaching Organisers Report

10.1 Dave Redding had sent out details of a session coach course but had so far only received one reply.

10.2 It was anticipated that a development coach course would commence shortly, but at this point the number of attendees was unknown.

10.3 Several coaching licences had been renewed.

11. Records Officer Report

- 11.1 Nick reported that two new records had been claimed. Both were for clout by the same senior archer.

12. Webmasters report

- 12.1 Wendy explained that the website was built using wordpress and had been updated to the latest version.
- 12.2 Usage of the site was low and this could be due to it not showing on Google. This might be due to the protocol being used and Wendy would investigate the cost of an upgrade.
- 12.3 There had been a number of attacks on the site recently, many from the Netherlands and some files had been modified. The site currently used the free version of wordfence for security. Changing to the https: protocol could help.
- 12.4 Some pages had been built by her predecessor using weaver extreme and Wendy recommended that these be removed and rebuilt using wordpress.
- 12.5 Wendy asked members to send her anything to be added to the website. Committee members were also asked to review their biographical entry on the site and send Wendy any amendments.

13. West Midlands representatives Report

- 13.1 No WMAS meeting had been held since the last meeting of this committee, with the next meeting scheduled for the 2nd May.
- 13.2 The WMAS AGM had taken place on 25th March. This had been poorly attended, with only ten people present. Alan had been appointed as the new regional secretary with Sharon Medhurst becoming vice-chair. The other officers remained in post.

14. Safeguarding Officers Report

- 14.1 Nothing to report.

15. Future Meetings

- 15.1 Following the collection of preferred meeting day information prior to this meeting it was agreed that in future meetings would be held on a Monday evening. The dates until the next AGM would be 31st July, 30th October and 29th January.
- 15.2 Alan proposed that in order to avoid the time constraint in using the free version of Zoom he take over the scheduling of the meeting using Microsoft Teams as he had access to the full version. This was agreed.

16. Correspondence

- 16.1 No correspondence had been received.

17. Any Other Business

- 17.1 Dave Redding informed the committee that a number of requests for coaching grants were anticipated over the next twelve months, including from two coaches finishing the senior course. Also AGB were pushing for the training of more coaches. £10,000 had been put aside for coaching in 2014 and around £2,500 remained. It was agreed that an additional £6,000 be set aside to cover grants over the next five years.

- 17.2 Alan was asked if the county had had any direct contact with Jamila Bi. He replied that he was not aware of anything.
- 17.3 Martyn asked if anyone from the committee had attended the ArcheryGB AGM. It was confirmed that no one had attended.
- 17.4 Alan asked that the constitution be scheduled as an agenda item for a future meeting.
- 17.5 Alan stated that when he took over as secretary he had inherited a number of files containing old minutes etc. He proposed that these be scanned and retained as digital files to reduce the amount of storage space required. This was agreed.

Meeting ended 8:10 pm.

Next meeting to be held online on 31st July 2023 at 7:00 pm.

Chairman _____

Date _____

Warwickshire Meeting Tuesday 25 April

In the minutes from 17 January **Point 6.4** A query raised about 2 members' memberships
This was resolved the next morning, once I knew about it: a simple oversight, and easily remedied.

Update:

I've recently been mainly focusing on working with some clubs who are part of the **ontarget** club development programme, which will be my main focus going forwards, plus all the preparations for the annual showcase of our sport- the Start Archery Week.

Start Archery Week

There are now over 70 events registered, 6 in Warwickshire – 3 by clubs: Andalus Archers, Crescent Archers and Rugby Archers, and three by AAPs: Bear Grylls Adventure, Small Heath Academy, and Ackers Adventure. Most of these events are being prepared largely through the work of Jamila Bi, which already shows the wide impact of her role. For those wanting to know more about what Jamila has been involved with, the recording of 'Connecting in the West Midlands' is available <https://youtu.be/XUU3f4BeqNI>

Thanks to everyone involved: this is a great way of capturing the media's interest, as well as the general public. The impact together is far greater than the sum of individual club events. It is not too late to join in, but the free supporting merchandise and giveaway items are no longer available (too late to get to clubs). The Organisers' webinar two weeks ago went well, with good interaction and interesting insights offered <https://youtu.be/kEWml1Ev4ns>

Connecting in the West Midlands

After listening to the group that met at the first 'Connecting in the West Midlands' meeting led by Jamila Bi, there is now a training course being arranged from Activity Alliance. This course is called 'IAP' ([Inclusive Activity Programme](#)) and aims to support people to engage disabled people and people with long term health conditions more effectively in activities.

To be a part of this, interested parties (mainly licenced Coaches and Instructors) are invited to attend the second online meeting 25 May, where course resources will be shared to be viewed in advance. This will be followed by face to face day including further IAP training. This will be in the Conference room, at Ackers Adventure base camp, likely to be 17 June at £15 a head (includes lunch). Both can be booked online please.

25 May <https://archerygb.org/coaching/find-a-course/40049>
17 June Coming soon when confirmed

Recognition Awards

Early heads up - The Annual Recognition Awards open soon, and will close for nominations in July. Please consider if organisations and individuals you know should be nominated this year, to recognise their hard work and progress in the last 12 months or so. Look out for the nomination link and I will circulate in my update emails once nominations are open.

Coaching Opportunities

I am sure Dave will give an update as he has been busy planning, but I'd like to emphasise how it is great to see more coach courses planned in and around the area. Fantastic to know more new Session Coaches should complete their modules soon, or continue to progress in their development as Development Coaches this summer, as modules are planned in a joint course with Northamptonshire. There will other Session Coach modules near Derby this summer, for anyone else ready and needing them by July onwards.

Again, there will be a cohort of students from Midlands Universities that will go through Session Coach training this summer, to strengthen University archery in the area, who often struggle to access coaching.

There is a new set of Safeguarding training courses reserved only for Archery GB new or renewing coaches aged 18+. All coaches who have not taken a course in the last three years will need to take one:

- Wednesday 31 May, 6.30 pm – 9 pm:
<https://agb.sport80.com/public/wizard/e/40089/home>
- Wednesday 14 June, 6.30 pm – 9 pm:
<https://agb.sport80.com/public/wizard/e/40090/home>
- Wednesday 28 June, 6.30 pm – 9 pm:
<https://agb.sport80.com/public/wizard/e/40091/home>
- Wednesday 12 July, 6.30 pm – 9 pm: <https://agb.sport80.com/public/wizard/e/40092/home>
- Wednesday 26 July, 6.30 pm – 9 pm: <https://agb.sport80.com/public/wizard/e/40093/home>
- Wednesday 9 August, 6.30 pm – 9 pm:
<https://agb.sport80.com/public/wizard/e/40094/home>
- Wednesday 23 August, 6.30 pm – 9 pm:
<https://agb.sport80.com/public/wizard/e/40095/home>

New CEO to start in May

Ruth Hall arrives with 15 years' executive leadership experience, and four years in the sports industry. Ruth brings a strong record of commercial success throughout her career, working in leadership roles within large membership organisations, and has worked with a number of companies at Board level that have looked to modernise as well as develop a commitment to equality, diversity and inclusivity. She joins from Sport England's [National Outdoor Centre](#) Ruth also holds Board positions in sport, including Wales' national governing body for paddle sport, [Canoe Wales](#).