

**County of Warwick Archery Association**  
**Executive Committee Meeting**  
**Held on 23<sup>rd</sup> April 2015**  
**at Old Leamingtonians RFC, Bericote Road, Leamington Spa**  
**Start Time 8pm**

**Present:** Wendy Baird, Geoff Beston, Chris Evans, Dawn Goding, Derek Kelly, Phil Spink, Brian Tustin, Mary Kelly and Ellen Beston.

**1. Apologies**

1.1 Apologies were received from Dave Redding, Kath Vick and Roger Wyton.

**2. Minutes of Last Meeting (22.01.15)**

2.1 The minutes were agreed.

**3. Matters Arising from 2 above**

3.1 (Para 3.4) Dawn Goding said that a reminder regarding fees for new members joining through the year would be completed once the AGM minutes were received from Kathy Folkard who had estimated it would be another week before completing.

3.2 (Para 10.1) Derek Kelly said the cancellation of the Level 1 course due to start in March had not been necessary and was now almost complete.

3.3 (Para 15.2) It was agreed that as far as anyone knew Martyn Ellis would continue as the CWAA Summer League co-ordinator for 2015.

**4. Correspondence**

4.1 Derek Kelly said there were two matters arising:

**4.1.1.** An email had been received from Brian Tustin with suggesting email addresses for CWAA are used for example [Secretary@CWAA.org](mailto:Secretary@CWAA.org), these are relatively easy to set up and can be forwarded to personal email addresses or can be accessed via 1+1 Website, this would also mean that when people leave the committee the email account can be accessed by the Chairman or senior committee members. All voted to do so – **Action: Phil Spink** to set up and send out details for setup on personal computers.

**4.1.2.** Concerns have been received regarding the role of the CCO within the county and on the committee. A copy of the correspondence received was distributed to the meeting and is attached to these minutes.

The CCO currently is invited to committee meetings and can vote on all matters arising but is not an elected member of the committee. There are also concerns about the availability of the CCO and that not much is happening regards coaching within the county.

Derek Kelly said that the CWAA constitution has 3 objectives – Coaching is one of them and if this isn't happening then we are failing to complete a third of the objectives. There was some discussion and it was felt by all members attending the meeting that the promotion of coaching within the County should be under the umbrella of the committee as they are responsible for delivering the constitution's objectives. This may require a change to the constitution. The constitution can only be changed at the AGM or an EGM. IF an EGM is arranged the committee could co-opt someone to the position until the election at 2016 AGM.

Derek said that the committee should think about and send suggestions in on what should happen or be changed these will then be discussed at the next committee meeting. **Action - ALL**

## 5. Treasurer's Report

- 5.1 Roger Wyton submitted his report a **receipts and payments account** for the quarter ending 31<sup>st</sup> March 2015. It shows a surplus of £1738 which is down to affiliation fees received from various clubs, the main spend was £200 paid to RLSAS for facilities hire for senior squad training and £235 for Denis & Kathy's retirement gifts.

## 6. Membership Secretary's Report

- 6.1 Brian Tustin reported that Andalus had still not affiliated to CWAA & AGB. Wendy said she had a contact there and would email them.  
Brian said everything else ticking along fine – no issues.

## 7. CWAA Tournaments

- 7.1 Derek Kelly reported that the **Outdoor championships** have already received entries equal to  $\frac{3}{4}$  of the amount that shot last year. The field/judges are booked however they maybe short of 1 judge this will hopefully be covered shortly.

## 8. Team Manager's Report

- 8.1 The team mangers post is currently vacant, everyone was asked if they could think of anyone that would be interested or someone that could be co-opted into the position. Mary Kelly asked what the role entailed, Brian Tustin said he would draft a job description for the role and send it out to all clubs. Derek Kelly said he would call Philippa Lowe at Meriden. **Action – Brian Tustin & Derek Kelly**
- 8.2 It was noted that Tom Hall had not passed on information or contacted anyone to invite archers to the county squad, Kathy Folkard had passed on an email from WMAS to Derek Kelly, Derek with the help of Brian Tustin had contacted as many archers as possible but had found some didn't have email addresses, it was reported that Philippa Lowe passed some invites on, Derek & Brian will check tomorrow if all have been invited.
- 8.2 The **Lancs/Cheshire inter county match** there is very little information known for this event such as number of archers etc. Unfortunately due to the National Series event at Oxford being on the same weekend it is felt we may struggle for archers.

## 9. CWAA Junior Squad

- 9.1 Wendy Baird said that the last indoor session had been run and the attendance had improved (6 Juniors at the last one).The few archers that turn up would like the sessions to continue, however the message doesn't seem to be getting through to the clubs that the junior training squad is for all juniors.
- 9.2 There are no Outdoor sessions planned.  
Several suggested were made:  
1, that the sessions were only held in winter (October Onwards) to focus on winter training,  
2, a competition to be organised against Worcester or alongside the Midland counties match to include a junior team match.  
3, a junior county shoot  
Wendy said the suggestions would be taken away and discussed prior to the indoor season.

**(Action: Wendy Baird and Geoff Beston)**

## 10. Coaching Officer's Report

- 10.1 Email received – there have been no changes since the AGM.
- 10.2 Wendy said that Barbara Bennett at Archery Gb had an existing list of all coaches within the county, Wendy will take on to update the website with the list of coaches. It is thought that some of the coaches currently listed on the website may have lapsed or their licence may be coming up for renewal and that the list provided by Archery Gb may have the lapsed/renewal dates on, permission is to be sought from the coaches to list contact details on the website.

**11. Records Officer's Report**

- 11.1 A report from Kath Vick reported 6 record claims, 4 for longbow, 1 for Recurve and 1 compound.
- 11.2 Kath's recommendations were agreed.
- 11.3 Wendy said that the Certificates are not sent out unless a stamped addressed envelope is provided, it was agreed by all that the CWAA will fund the cost of sending out the certificates by post, Kath is to send out and reclaim the cost. **Action – Kath Vick**

**12. Public Relations Officer's Report**

- 12.1 Wendy Baird said that the purpose of the PR officer is still unclear.
- 12.2 Wendy proposed to create a single A4 newsletter which would be sent to all county secretaries with a request to forward to all county members, the newsletter would include key points from CWAA committee meetings and any other news/events ect within the county. It was agreed to trial the newsletter **Action Wendy Baird**
- 12.3 Geoff Beston said we needed to ensure we are communicating within the county and its members before communicating externally.

**13. Web Site**

- 13.1 Phil Spink said he needed bio's for the new committee members and any updates from other committee members so he can update the committee page.
- 13.2 Phil asked that any changes to details such as club name changes etc. are sent to him so this can be changed on the website.

**14. WMAS Delegate's Report**

- 14.1 Ellen Beston & Chris Evans will take on the WMAS delegate's roles and will report at the next meeting on 5<sup>th</sup> May 2015.

**15. CWAA Summer League 2014**

- 15.1 It was confirmed that the summer league forms are now available on the website.
- 15.2 It was suggested that the league could be separated into Junior & Senior competition's to encourage juniors to participate. It was agreed that the County would provide a trophy for both junior winners and junior Handicap Winners. Brian Tustin said he would speak to Martyn Ellis regards completing this for the 2015 season or starting in the 2016 season. **Action – Brian Tustin**

**16. Safeguarding Officers Report**

- 16.1 Geoff Beston said there was nothing to report.

**17. Date of Next Committee Meeting**

- 17.1 It was agreed by all to set the dates for the following 3 Committee meetings:  
16<sup>th</sup> July 2015  
15<sup>th</sup> October 2015  
21<sup>st</sup> January 2016  
**Action: Brian Tustin to contact RLSAS to see if the venue is available.**

**18 Any Other Business**

**No other business.  
Meeting closed at 9.23pm**

**Chairman.....**

**Date.....**