

**County of Warwick Archery Association**  
**Executive Committee Meeting**  
**held on 17<sup>th</sup> October 2013**  
**at Barkers' Butts RFC, Coventry**

**Present:** Clive Beech, Geoff Beston, Chris Evans, Denis Folkard, Kathy Folkard, Kathryn Gardiner, Derek Kelly, Jon Nixon, Dave Redding, Brian Tustin, Kath Vick and Roger Wyton

**1. Apologies**

1.1 Apologies were received from Phil Spink.

**2. Minutes of Last Meeting (18.07.13)**

2.1 The minutes were agreed.

**3. Matters Arising from 2 above**

3.1 Item 3.1 – Kathy Folkard referred to proposed revisions to the Constitution which had been previously circulated to the committee:

1. Para 3.2 - Change of wording to tie in with classes of membership now used by Archery GB.
2. Para 6.3 - Reduction of AGM quorum from 20 to 15.
3. Para 11.1 - Correspondence and notices to be sent to club secretaries, and only those 'Direct Members' who are not a member of a club.
4. Para 11.2 - Club secretaries are to be responsible for ensuring that all correspondence is issued to all their members, including 'Direct Members'.
5. Para 11.3 - Provision for the use of electronic communication.

It was agreed that these revisions should be put to the next AGM.

**(Action: Kathy Folkard)**

3.2 In order to limit waste, it was agreed that those attending the AGM should be responsible for printing off their documents, and that only a small number of copies would be provided.

3.3 Item 4.4 – A letter of thanks from Iris Bingham was received.

**4. Correspondence**

4.1 Kathy Folkard referred to a number of items (4.2 to 4.4):

4.2 On Target Bulletin No 16 from Archery GB (September 2013) - Kathy outlined the main points.

4.3 Archery GB Notice (undated) regarding 'Following Best Practice' - This said that it may be necessary to change the structure of the Board and 'the Articles of Association'. There are to be articles in 'Archery UK' and the 'E-zine' and there will be 'meetings up and down the country'. All members are to have an opportunity to comment.

4.4 Letter from Archery GB (undated, received 16.10.13) - This is an invitation to members to 1 of 6 regional meetings where it is intended to present the proposed changes to the Board and 'the Articles of Association'. The nearest meeting is to be in Telford on 30<sup>th</sup> October.

4.5 Letter from Archery GB (dated 18.08.13) - This stressed the importance of the County Development Coordinator and asked that we should fully support him (eg by provision of expenses). A CDC job description, a pamphlet summarising 'Development Objectives 2013-17' and a Final Progress Report on the Development for England 2010-13' were attached.

**5. Treasurer's Report**

5.1 Roger Wyton presented a **receipts and payments account** for the quarter ending 30<sup>th</sup> September 2013. This showed a deficit for the period of £604.09 largely due to inter-county match expenses of £722.61. This brings the deficit for the year to date to £1371.97, but incoming membership fees should produce a surplus in the next quarter.

5.2 The total cash balance at 30<sup>th</sup> September was £14,046.21, including approximately £300 of CDC grant.

**6. Membership Secretary's Report**

6.1 Brian Tustin produced membership tables for the end of the 2012-13 membership-year, and for 2013-14 to date.

- 6.2 Membership at the 30<sup>th</sup> September stood at 930 seniors and 218 juniors, producing an income for CWAA of £6015.00.
- 6.3 Current membership, with Andalus, Charnwood, Rugby Disabled, Solihull, University of Birmingham, University of Warwick and 'V' still to renew, stands at 440 seniors and 139 juniors. This has produced an income of £4555.00.

## **7. CWAA Tournaments**

- 7.1 Jon Nixon reported that the attendance of juniors at the Senior and Junior Outdoor Championships (15<sup>th</sup> Sept.) had been disappointing. It was pointed out that the WMAS Junior Championships were held at Redhill on the usual date, 14<sup>th</sup> September, and that Redhill had asked if we could find an alternative date for our Championships. After some discussion it was agreed that Jon Nixon would look for suitable alternative dates, probably in July. **(Action: Jon Nixon)**
- 7.2 Jon confirmed that arrangements are in hand for the Indoor Championships on 2<sup>nd</sup> February 2014. **(Action: Jon Nixon and Derek Kelly)**
- 7.3 There was some discussion regarding the Field Championships as a result of which it was agreed that Jon should again book the 'March Hare' course. **(Action: Jon Nixon)**

## **8. Team Manager's Report**

- 8.1 It was reported that Rachel Smith has resigned as County Team Manager. Clive Beech and Jon Nixon both volunteered to take on the job, and it was agreed that Clive, with no present office on the committee, would be CTM. Jon, with his experience of tournament organisation, agreed to work with Clive. **(Action: Clive Beech and Jon Nixon)**
- 8.2 It was suggested that 'squad members' should be asked what winter training they would like, and options investigated. **(Action: Clive Beech)**

## **9. Junior Squad**

- 9.1 Geoff Beston reported that attendance had dropped to approximately 8. He said that the last outdoor session this year will be held at Meriden on 27<sup>th</sup> October, and this will be run in conjunction with a Meriden Junior Squad. Venues and dates for indoor sessions have yet to be determined.

## **10. County Coaching Officer's Report**

- 10.1 Dave Redding reported that he has contacted clubs regarding the proposed 2014 level 1 coach course, and has 5 or 6 candidates. He intends to remind clubs in the New Year, and if no more applicants come forward, he will look for external candidates.
- 10.2 It was confirmed that Worcestershire are organising a level 2 course in 2014.
- 10.3 A coach grant of £30 to Quantum's Daniel Boey (level 1) was agreed. **(Action: Roger Wyton)**

## **11. Records Officer's Report**

- 11.1 Kath Vick's report detailed 26 record claims, all of which were ratified.
- 11.2 There was some discussion regarding the 'veterans' records started in 2007 and subsequently changed to 'masters', with neither term defined. Relatively few records have been claimed. The committee decision of 18<sup>th</sup> April to maintain records in line with Archery GB was confirmed, and CWAA will discontinue 'masters' records. Kath Vick undertook to arrange the necessary alterations to the CWAA website. **(Action: Kath Vick)**

## **12. Public Relations Officer's Report**

- 12.1 Kathryn Gardiner reported that she had contacted 'the Birmingham Mail', 'the Solihull News', 'Talk Sport Radio', but to little end.

## **13. Web Site**

- 13.1 Kathy Folkard confirmed that various updates have been made. She asked Kathryn Gardiner to contact Phil Spink with some personal details for the committee page. **(Action: Kathryn Gardiner)**

**14. WMAS Delegate’s Report**

13.1 Denis Folkard reported that he and Kathy Folkard had represented Warwickshire at the WMAS council meeting on 17<sup>th</sup> October.

13.2 The main items of interest were:

1. WMAS maintains a healthy bank balance of over £29,000. This will change when the expenses relating to the Regional Inter Counties event are paid, and membership fees received.
2. At 30<sup>th</sup> September WMAS had 3267 members, an increase of 700 on the same time in 2012.
3. Redhill Archers have secured a grant of £50,000 towards a headquarters building and shooting range. The building is to cost £90,000, and they need to raise a further £25,000. A request to WMAS for financial assistance was deferred for further information about ownership and the use of the building.
4. A report from Tom Williamson indicated that he now proposes to proceed with an “improvers’ weekend” in March. It was understood that he will be taking 4 archers from each county, of probably 2<sup>nd</sup> class or below. No detail of how this is to be organised, or costs was available.

**15. CWAA Summer League 2013**

15.1 Kathy Folkard said that 10 clubs had completed the first two rounds, and that results of the last round are due to be submitted by the end of the month.

**16. Child Protection**

16.1 Geoff Beston confirmed that there was nothing to report.

**17. Date of Next Meeting**

17.1 Thursday 23<sup>rd</sup> January 2014 (8pm) at Barkers’ Butts RFC.

**(Action: Kathy Folkard)**

**19. Any Other Business**

19.1 None.

**Chairman.....**

**Date.....**