

**County of Warwick Archery Association**  
**Executive Committee Meeting**  
**held on 18<sup>th</sup> October 2012**  
**at Barkers' Butts RFC, Coventry**

**Present:** Geoff Beston, Denis Folkard, Kathy Folkard, Derek Kelly, Tony Luff, Adam Ravenscroft, Dave Redding, Jon Richmond and Kath Vick

Before the commencement of the meeting there was a short silence in memory of Barry and June Farndon.

**1. Apologies**

- 1.1 Apologies were received from Pete Hunnisett, Brian Tustin and Roger Wyton.
- 1.2 Kathy Folkard reported the resignation from the committee of Philippa Lowe.

**2. Minutes of Last Meeting (19.07.12)**

- 2.1 The minutes were agreed.

**3. Matters Arising from 2 above**

- 3.1 Item 3.3 – It was confirmed that the **2011 county team awards** were still to be presented, and that the names of recipients were still to be publicised on the CWAA web site. Kathy Folkard said that Stuart Wood-Edens had confirmed by e-mail that he is still dealing with this, and arranging the 2012 county team awards. It was agreed that this should be done by the end of December.  

**(Action: Kathy Folkard/Stuart Wood-Edens)**
- 3.2 Item 3.5 – Kath Vick confirmed that the issue of county record certificates is now up to date. Stuart Wood-Edens has kindly arranged a supply of suitable paper, and a bill should be sent to Roger Wyton shortly.
- 3.3 Item 3.6 – With regard to the missing CWAA Indoor Championships trophy (men's compound – awarded to John Robbins on 2011) Tony Luff and Adam Ravenscroft agreed to try to locate this.  

**(Action: Tony Luff/Adam Ravenscroft)**
- 3.6 Item 5.3 – Kathy Folkard reminded the committee of the request from Georgie Brown (Meriden) for financial assistance with international tournaments earlier this year. She said that Georgie had confirmed that a selection process had been in place for the World Indoor Championships and the World Cup in Shanghai. A contribution of £100 was agreed. **(Action: Kathy Folkard/Roger Wyton)**

**4. Correspondence**

- 4.1 Kathy Folkard drew attention to an e-mail sent to all clubs by Geoff Thomas, in which he asked to be informed of any matters of concern, prior to his next meeting, on 17<sup>th</sup>-18<sup>th</sup> November, with regional chairmen and Archery GB chairman, Dave Harrison.
- 4.2 Denis Folkard explained that an appeal against disciplinary action had been lodged with the committee of a Warwickshire club, and that he had been requested by that committee and the appellant to set up an independent appeal panel of three. (The club's constitution provides for such a request to be made to the Chairman of CWAA, but no evidence has been found to suggest that CWAA or the Chairman of CWAA were ever consulted.) Denis said that he was unhappy with this procedure, which has no legal or quasi-legal foundation, and no terms of reference. In his view the outcome would be unpredictable, possibly with serious consequences for either or both parties. He had therefore suggested that the two parties should attempt conciliation. However, the appeal was subsequently withdrawn.
- 4.3 It was agreed that the club concerned should be requested to remove the relevant clause from its constitution.  

**(Action: Kathy Folkard)**

**5 Treasurer's Report** (submitted by e-mail)

- 5.1 Roger Wyton presented a **receipts and payments account** for the quarter ending 30<sup>th</sup> September 2012. This showed a surplus for the quarter of £1046.69, largely due to a CDC grant of £1000. The deficit on the year to date, of £722.06, is normal at this stage in the year.
- 5.2 Roger mentioned that he had now received a refund of £267 for substandard county year bars, but that as yet he had not received any money for the county team polo shirts sold.
- 5.3 It was agreed that a donation of £50 per session should be made to those clubs hosting junior squad training.  

**(Action: Roger Wyton)**

- 5.4 Kathy Folkard said that WMAS council meetings are no longer held in Warwickshire, because a free venue is not available as it is in the other counties. She requested that CWAA should pay for the hire of the meeting room at Barkers' Butts for one meeting per year, and pointed out that the cost of this would be less than travel costs to most other venues. This was agreed.
- 6. Membership Secretary's Report** (submitted by e-mail)
- 6.1 Brian Tustin reported that affiliations have been received from Austrey, Bowflights, Coventry, Meriden, Quantum, Leamington, Stratford, Rugby Disabled and Rugby. Submissions have yet to be made by Andalus, Charnwood, Solihull, Sutton Coldfield, University of Warwick, University of Birmingham, 'V', Warwick AA and Sanjay.
- 7. CWAA Tournaments**
- 7.1 Jon Richmond reported that the **CWAA Clout** (09.09.12) and the **Outdoor Championships** (16.09.12) had gone well.
- 7.2 He confirmed that the **Indoor Championships** will be on 27<sup>th</sup> January 2013 at Quantum and the Field Championships on 24<sup>th</sup> March 2013. It was pointed out that the Droitwich Combined FITA has been moved to 27<sup>th</sup> January.
- 8. Team Manager's Report (currently no TM)**
- 8.1 Denis Folkard reported that both recurves and compounds won in the Nottingham/ Derby match on 5<sup>th</sup> August.
- 8.2 Denis said that Warwickshire's organisation of the Regional Inter Counties had gone well, thanks to the efforts of Anna Tillman and others who helped over the weekend. Warwickshire recurves won, and the county entered a full team of longbows for the first time.
- 8.3 Kathy Folkard said that the winter squads and next matches are currently uncertain, due to the lack of a team manager. She pointed out that it is Warwickshire's turn to host the Derby/Nottingham match, and that a record status application for this should be submitted before the AGM (March). It was agreed that Kathy should write to clubs and county team members to ask for a volunteer to fill the post. **(Action: Kathy Folkard)**
- 9 Junior Squad**
- 9.1 Geoff Beston confirmed that a fourth session had been held at Leamington in October and that further sessions were planned for 3<sup>rd</sup> November and 8<sup>th</sup> December, both at Quantum. He said that he and Wendy Baird are intending to have a progress meeting and arrange future dates.
- 10 County Coaching Officer's Report**
- 10.1 Dave Redding confirmed that a **Level 1 Coach course** will be starting on 19<sup>th</sup> January and that one space is still available.
- 10.2 Dave referred to the Child Protection Course being organised by Staffordshire on 24<sup>th</sup> November and said that spaces are still available.
- 10.3 Dave said that it is no longer intended to organise a session for 'improvers'. (Minute 3.1 - 19.07.12)
- 10.4 Dave reported that CWAA currently has the following coaches: 13 Level 1; 3 Level 2; 3 County; 2 Senior; and 3 Coach.
- 11. Records Officer's Report**
- 11.1 It was agreed that a claim considered at the last meeting, for a double Portsmouth did not meet the record status criteria. Kath undertook to inform the applicant accordingly. **(Action: Kath Vick)**
- 11.2 Kath Vick reported 14 claims which were ratified: Matthew Ingram 11; Jacob Vick 1; Caitlin McCarthy 1 and Annamaria Robb 1.
- 12. Public Relations, Website and Communications**
- 12.1 Pete Hunnisett had confirmed that the CWAA website is being updated as necessary.
- 13. WMAS Delegate's Report**
- 13.1 Denis Folkard referred to the meeting of the WMAS council, on 18<sup>th</sup> October.
- 13.2 He said that the issue of non-affiliating clubs is likely to be raised again at the next regional chairmen's meeting with a view to obtaining an amendment to law 18.

- 13.3 WMAS finances are healthy with approximately £27,000 banked. WMAS has agreed to make a donation of £100 to the county organising the RIC as a ‘thank you’ and a contribution towards expenses.
- 13.4 A provisional booking for Eton Manor has been made for 2<sup>nd</sup> to 4<sup>th</sup> November for an improvers’ weekend, but because of the short notice it was felt that this was unlikely to go ahead.
- 13.5 It was reported that the Archery GB disciplinary procedure is currently with solicitors.
- 14. CWAA Summer League 2012**
- 14.1 Kathy Folkard said that the CWAA website showed August/ September results to be incomplete, but that she would speak to Martyn Ellis in due course. **(Action: Kathy Folkard)**
- 15. Child Protection**
- 15.1 Geoff Beston confirmed that there was nothing to report.
- 15.2 It was agreed that CWAA should pay for Geoff to attend the Staffordshire CP course on 24<sup>th</sup> November. (Kathy Folkard pointed out that, if he preferred, there is a course on 10<sup>th</sup> December at the Pingles Leisure Centre in Nuneaton.) **(Action: Geoff Beston)**
- 16. Disciplinary Procedure**
- 16.1 Denis Folkard undertook to write again to Archery GB to request guidance before we consider producing a procedure for CWAA. **(Action: Denis Folkard)**
- 17. Date of Next Meeting**
- 17.1 Thursday 17<sup>th</sup> January 2013 at Barkers’ Butts RFC. **(Action: Kathy Folkard)**
- 18. Any Other Business**
- 18.1 Jon Richmond drew attention to the Protection of Freedoms Act, and the possible implications for sports clubs/organisations. **(Action: Geoff Beston)**
- 18.2 Jon suggested that if further opportunities for funding become available, we should look at the possibility of obtaining a set of traffic lights. However, there was some disagreement regarding the need for this.

Chairman..... Date.....