

County of Warwick Archery Association
Executive Committee Meeting
held on 19th January 2012
at Barkers' Butts RFC, Coventry

Present: Denis Folkard, Kathy Folkard, Pete Hunnisett, Derek Kelly, Jon Richmond, John Taylor (MBE), Brian Tustin, Kath Vick and Stuart Wood-Eden.

1. Apologies

1.1 Apologies were received from Philippa Lowe, Dave Redding and Roger Wyton.

2. Minutes of Last Meeting (20.10.11)

2.1 The minutes were agreed.

3. Matters Arising from 2 above

3.1 Item 3.2 – Kathy Folkard said that Wendy Baird had confirmed that she still intends to progress **coaching for archers of 2nd class and below**.

3.2 Item 3.4 – Kathy confirmed that the **Eaton Manor catering bill (2011)** had now been received (£784), and paid.

3.3 Item 4.1(5) –With regard to the potential problems involved with Archery GB allowing **opt-outs** of clubs and individuals from regional and county membership, it was confirmed that these are still being discussed by regional chairmen and AGB officers.

3.4 Item 4.4 – Brian Tustin confirmed that the **5% rebate** had now been paid out to clubs.

3.5 Item 7.5 – Jon Richmond confirmed that he had spoken to Phil Ravenscroft regarding the clash in date (9th Sept.) of the Bowflights and **County Clout** with the Meriden FITA Star, and he understood that Bowflights would not be changing the date of the Clout.

3.6 Item 9.3 – Denis Folkard said that Brenda Thomas had spoken to the organiser of the 2011 **Regional Inter Counties** tournament and that the report of bosses not being set out on the morning of the event was untrue. He confirmed that the shoot will be at Lilleshall as normal.

4. Correspondence

4.1 Kathy Folkard detailed 7 items of correspondence.

4.2 A letter of thanks from Warwickshire's 3 Young Games Makers (02.01.12) for CWAA's £300 donation.

4.3 Kathy summarised County Development Coordinator's Bulletin No 9 from David Reader (AGB National Development Manager) sent on 20th Dec.

- A **draft Facilities Strategy** on AGB website required comments by 30th Dec. (Kathy said that because of Christmas etc. she did not look for this until January, by which time it was no longer available on the website.)
- Papers etc from the **2011 Development Conference** are available on AGB web site
- AGB has been asked by Sport England to prepare a **Development Plan for 2013 to 17**, to be submitted before the Olympics.
- AGB hope for a **CDC Workshop** in March/April.
- AGB is promoting archery organisations working with their **County Sports Partnerships**.
- There is a separate **AGB 'On Target' website**. 165 clubs have now registered.
- AGB is starting the assessment of clubs applying for an **'On Target' Community Specialism** and clubs applying for an **'On Target' small grant**.
- **A Handy Guide to Funding**, now updated, can be downloaded from the AGB website.

(These points were noted, but there was no volunteer to replace Colin Geenes as CDC.)

4.4 An e-mail from WMAS (09.01.12) re. the **financial arrangements for the Regional Inter Counties shoot** referred to the increasing cost of running the RIC (£1328 in 2011), and suggested options to deal with the resulting drain on WMAS income. The options suggested, which are to be discussed at the next WMAS council are: a charge of £5 per archer; a charge of £120 per team (maximum 24) regardless of the number of archers in the team; and a reduction in the number of archers per team.

4.5 In discussion, it was pointed out that the RIC benefits a relatively large number of archers of various levels from all parts of the region, and it was therefore generally considered appropriate that WMAS

- should bear the bulk of the cost. However, it was also thought reasonable to ask archers themselves, not counties, to make a contribution of £5. Stuart Wood-Edens suggested that county archers would be happier paying this if FITA Star status were obtained. **(Action: Kathy Folkard)**
- 4.6 A number of e-mails from Geoff Beston, secretary of the B of Charnwood clubs offered his help with coaching and/or organising **CWAA juniors**.
- 4.7 E-mails from Wendy Baird (17.01.12) showed a keen interest in the development of county juniors and suggested a **Junior Squad**.
- 4.8 The e-mails from Geoff and Wendy (para 4.6 -4.7) were discussed together and at some length. It was agreed that Wendy should be invited to take the lead in setting up a junior County Squad with support from Geoff Beston. It was recognised that other Warwickshire coaches would want to be involved, and should be invited. Brian Tustin offered to make the Leamington ground available, and it was agreed that CWAA would be happy to consider any reasonable requests for financial assistance to help cover costs. **(Action: Kathy Folkard)**
- 4.9 An e-mail from Martyn Ellis (01.11.11) questioned the likelihood of the handicap adjusted scores submitted by one team in the **CWAA Summer League 2011**. Kathy said she had replied to him setting out a scenario in which these scores potentially could have been achieved, but she acknowledged that she thought that in normal circumstances it was extremely unlikely. She therefore wished to bring the issue to the committee's attention. After some discussion it was agreed that it would be inappropriate at this late stage, to question the handicaps submitted, and it was agreed that no action should be taken. **(Action: Kathy Folkard)**
- 4.10 An e-mail from Usman Patel (17.01.12) requested assistance with **setting up an archery club in Aston, Birmingham**. Kathy Folkard said that she would reply to him, and Derek Kelly agreed that his contact details could be given in case further assistance should be required. **(Action: Kathy Folkard)**

5. Treasurer's Report

- 5.1 A report circulated in advance of the meeting by Roger Wyton, together with a receipts and payments account for the quarter ending 31st December, was considered. A surplus for the period of £2293.04, primarily due to incoming fees, was shown. Roger pointed out that the payment for Eaton Manor squad training would be transferred to the balance sheet to count against 2012.
- 5.2 The accounts were accepted.
- 5.3 Consideration was also given to a request from Naomi Folkard for assistance in attending the World Indoor Championships in February 2012 in Las Vegas. She detailed her unfunded expenses for the event (excluding the costs of attending the Vegas Festival). It was agreed that a grant of £175 would be made. **(Action: Roger Wyton)**

6. Membership Secretary's Report

- 6.1 Brian Tustin confirmed that the following clubs have still not affiliated to WMAS or CWAA for 2011/12; Andalus, Swanshurst, Kings Heath and Kings Heath Juniors, University of Birmingham, 'V' AC and Austrey.
- 6.2 Brian said that he had spoken to Mohammed Riaz at **Andalus**, and was concerned both that the club is apparently continuing to operate without AGB membership and hence insurance cover, and that in the last membership year it is understood to have allowed non-AGB members to shoot regularly. Brian undertook to write to the club explaining what they should do, and suggesting that they may wish to consider setting up a junior club to minimise their costs. Since it is understood that Wendy Baird is involved in some way with helping Andalus, it was agreed that Kathy should let her know the current situation. **(Action: Brian Tustin and Kathy Folkard)**
- 6.3 Brian explained that the **University of Birmingham** is reluctant to pay the WMAS fees for 2011-12 based on the 2010/11 GNAS membership numbers, because this included a lot of students who had only briefly tried archery, but had been registered as AGB members under the en bloc system. Warwick University has paid WMAS fees on a per capita basis. **(Action: Brian Tustin)**
- 6.4 Kathy Folkard said that she had very recently received an e-mail from Neville Townsend (**'V'AC**) asking what he should do with the club's affiliations. She said that she will forward it to Brian for his reply. **(Action: Kathy Folkard and Brian Tustin)**
- 6.5 With regard to the other clubs which have so far not re-affiliated to WMAS or CWAA, and the new club **Austrey Archers**, it was agreed that Brian should write to them again. **(Action: Brian Tustin)**
- 6.6 Brian said that WMAS council is proposing that WMAS should follow AGB in levying **fees on a pro rata basis**. He suggested that it would therefore be sensible for CWAA to do likewise. This was agreed.

7. CWAA Tournaments

- 7.1 It was confirmed that the arrangements for the **CWAA Indoor Championships** are going smoothly, with the shoot full and a target list to be issued shortly. It was pointed out that some Birmingham University students have entered the CWAA Indoor Championships on 29th January, and that they are not at present eligible for CWAA Championship awards. Brian agreed to make Steven Johnson (UBAC secretary) aware of this. **(Action: Brian Tustin)**
- 7.2 Jon Richmond said that March Hare had agreed in principle to host the **CWAA Field Championships**, but that because of a change to the course it was necessary to arrange an inspection by a GNAS judge. It was suggested that Pete Turner should be contacted for this. **(Action: Jon Richmond)**
- 7.3 An offer by Derek Kelly for Quantum to host this year's **CWAA Outdoor Championships** (with national record status) on 16th September was accepted. **(Action: Derek Kelly)**
- 7.4 It was confirmed that the **CWAA Clout Championships** would again be incorporated into the Bowflights event on 9th September.

8. County Coaching Officer's Report

- 8.1 A report from Dave Redding confirmed that the **Level 1 Coach course** is now full, and that the Archery GB list of Warwickshire coaches is as follows: 3 Coach, 3 Level 1, 2 Level 2, 3 County Coach, and 2 Senior Coach.
- 8.2 It was reported that Naomi Folkard had qualified as a County Coach through the fast track system.
- 8.3 Derek Kelly said that he would like confirmation from Wendy Baird that the Quantum venue is still required for the coming Level 1 Course. **(Action: Kathy Folkard)**

9. Team Manager's Report

- 9.1 Stuart Wood-Edens said that 17 archers were now committed to attending the **Eaton Manor Squad on 5th February**, although no payments had yet been received. The coaches would be Denis Folkard, Clive Jeacock, Andy Rikunenko, Christie Westman, Alison Williamson and Stuart Wood Edens
- 9.2 John Taylor was concerned that payments had not been received to cover the cost of the session, and he suggested that the booking should be cancelled. However, it was pointed out that the booking had been paid for and that there would be no refund at this stage. It was agreed that the session should be opened up to second class archers.
- 9.3 Stuart confirmed that the squad session at Meriden will go ahead on 26th February, coaches including Denis, Christie and himself. This too will be opened up to second class archers.
- 9.4 With regard to the **Eaton Manor Weekend** Stuart said that there were no definite bookings from archers, and that, as usual, it was difficult to get a firm commitment from squad members at this stage. However, he said that accommodation had been booked for 38 despite the fact that last year there were just 22 archers and 6 coaches, and he therefore suggested that he should cancel the booking for one house (14 spaces), on which he anticipated receiving a full refund. This was agreed. Stuart also said that he had recently discovered that Liam Grimwood had again been booked, but suggested that the benefits did not justify Liam's fee and accommodation costs. It was therefore agreed that the booking should be cancelled. Stuart confirmed that coaches will include Denis Folkard, Clive Jeacock, Andy Rikunenko, Christie Westman, Alison Williamson and possibly Naomi Folkard, and that the cost of this will be relatively small. **(Action: Stuart Wood-Edens)**
- 9.5 Stuart confirmed that there will be no pre-season FITA as such and that, for selection purposes, he is requiring archers to submit their scores.
- 9.6 He confirmed that the **match against Lancashire and Cheshire**, which will have national record status, is to be held in Cheshire on 13th May. This will clash again with the Oxford weekend, the first leg of the National Series.
- 9.7 Brian Tustin asked if it would be possible to arrange a **junior county match** to be combined with the second day of the Leamington and Midland Counties meeting. Stuart agreed to look at this. **(Action: Stuart Wood-Edens)**
- 9.8 Kathy Folkard handed Stuart a copy of "**Notes on Procedures and Rules for the Regional Inter Counties**" agreed in 2011. She pointed out that the judges are to be arranged by the organising county and that the WMAS Judge Liaison Officer has asked for bookings to be made 6 months in advance. **(Action: Stuart Wood-Edens)**

10. Records Officer's Report

- 10.1 Kath Vick reported 5 claims, all in order: Naomi Folkard 4 and Jamie Warner 1.

11. Public Relations, Website and Communications

- 11.1 Pete Hunnisett said that he had made various updates to the CWAA website and confirmed that the full results from county matches are now included.
- 11.2 It was confirmed that WMAS is aware of the ongoing problems with its website.

12. WMAS Delegate's Report

- 12.1 Denis Folkard reported that he and Kathy, together with John Taylor, had attended a WMAS Council Meeting in Church Stretton on 18th January.
- 12.2 The main points of interest were as follows:
- WMAS is in a healthy financial state, and, having made a profit on the year of £600, has funds in the order of £27,000. Membership is approximately the same as this time last year, but as there will be no rebate from Archery GB, income next year will go down. A fee increase of 50p on the senior fee is to be proposed at the AGM.
 - With regard to classes with no trophies in the WMAS Novices event, Mike Vick is investigating the purchase of small plaques for winners to keep (subject to an entry of two or more).
 - The judges Liaison Officer submitted a report stressing the shortage of judges and the overworking of existing ones.
 - Tom Williamson reported that he hopes to run a coaching weekend for 'improvers', possibly aided by funding obtained via Dave Reader (National Development Officer). It would be for 5 archers from each county, each to have at least 6 months experience and his/her own equipment. WMAS has agreed to donate £50 per head.
 - Geoff and Brenda Thomas attended another regional chairmen's meeting with the Archery GB chairman, Dave Harrison. On the subject of individual opt-outs the current thinking is that individuals within region and county-affiliated clubs cannot opt out, but there is nothing in print yet. AGB are still working on an on-line portal system. They have produced, seemingly with little publicity, various guidelines, which are available on the AGB website. Ideas on how to improve the membership renewal forms should be sent to Dave Harrison.
 - It is understood that Peter Dixon, Information Services Manager, is developing a centralised system for receiving bookings, including fees, for club beginners' courses.

13. CWAA Summer League 2012

- 13.1 It was agreed that the Summer League should follow the same format as in 2011.
- 13.2 Kathy Folkard said that she understood that, after John Taylor's retirement at the AGM, Martyn Ellis is prepared to take on the organisation of the League for 2012-13. She thought that his long term and ongoing support for the League, and his knowledge and experience, made Martyn an excellent choice for the job. The committee agreed that Martyn should be formally invited. **(Action: Kathy Folkard)**

14. Child Protection

- 14.1 Nothing to report.

15. AGM 2012

- 15.1 It was agreed that the AGM should be held on **22nd March**, or if Roger Wyton prefers, 29th March.
- 15.2 Kathy Folkard pointed out that the hire of **Barkers' Butts** meeting room had recently increased to £30, but it was agreed that it should be booked for the AGM.
- 15.3 Kathy Folkard circulated proposed **amendments to the Constitution** in line with the suggestions made at the AGM 2011. These are primarily aimed at bringing CWAA into line with Archery GB and WMAS, and include provision for the collection of fees for new members on a 'pro rata' basis. It was agreed that these proposed amendments should be put to the AGM.
- 15.4 With regard to fees Kathy Folkard pointed out that WMAS, in 2011-12, replaced the en bloc fee for universities with £1 per head (based on the previous year's membership), and she suggested that CWAA should follow this lead with a **university fee for 2012-13 of £2 per head** (based on previous year's membership). This was agreed as a proposal for the AGM. No other changes to fee are to be proposed. **(Action: Kathy Folkard)**
- 15.5 Kath Vick agreed to prepare the list of 'Compleat' Archer Award winners. **(Action: Kath Vick)**
- 15.6 Stuart Wood-Edens said that he had not received the county team badges, medals etc from James Scott, and undertook to try to retrieve them. Kathy Folkard said that it would be necessary to order year bars, as these are not kept in stock, and to arrange the engraving. **(Action: Stuart Wood-Edens)**

- 15.7 It was agreed that the committee documents should be posted, where possible, to club secretaries. It was further agreed that the documents should be sent only to those clubs which have re-affiliated.
- 15.8 Everyone present confirmed that they are prepared to stand for re-election at the AGM, but Kath Vick asked that one of her posts, Child Protection Officer, should be advertised. **(Action: Kathy Folkard)**

- 16. Date of Next Meeting**
- 16.1 Thursday 12th April 2012 at Barkers' Butts RFC. **(Action: Kathy Folkard)**

- 17. Any Other Business**
- 17.1 John Taylor suggested that the committee should consider the need for a Disciplinary Procedure. It was agreed that this should be considered at the next meeting. **(Action: Kathy Folkard)**

Chairman..... Date.....