

**County of Warwick Archery Association**  
**Executive Committee Meeting**  
**held on 14<sup>th</sup> April 2011**  
**at Barkers' Butts RFC, Coventry**

**Present:** Denis Folkard, Kathy Folkard, Pete Hunnisett, Derek Kelly, Philippa Lowe, Dave Redding, Jon Richmond, John Taylor (MBE), Brian Tustin and Kath Vick.

**1. Apologies**

1.1 Apologies were received from Colin Geenes, James Scott and Roger Wyton.

**2. Minutes of Last Meeting (20.01.11)**

2.1 The minutes were agreed.

**3. Matters Arising from 2 above**

3.1 Item 3.3 – In the absence of James Scott it was not possible to confirm that all the medals for 2009 (and 2010) had been distributed.

3.2 Item 4.1 – Kathy Folkard said that she had not received any further e-mail newsletters. (The bi-monthly newsletter to club and county secretaries was due in February and the intended frequency of the letter to all members, first issued in January, is unknown.)

3.3 Item 9.3 – Dave Redding confirmed that he is trying to arrange a coaching session shortly, open to any CWAA archers of Class 2 or below. This will probably be at Meriden on a Saturday morning with Tony Luff and Wendy Baird coaching. The likely cost will be £5+ per head, depending on costs. Dave said that he will notify clubs once a date is set and he will require the completion of booking forms. Denis Folkard volunteered to assist with coaching. **(Action: Dave Redding)**

3.4 Item 10.1 – The ratification of a county record claim from John Shales, which had been held over from the last meeting, was reconsidered (gents recurve 2 x 24 target combined FITA field, shot on 30/31 October 2010). It was agreed that the record would not be confirmed as his club, 'V' AC, has paid no fees to CWAA or WMAS for the year commencing 1<sup>st</sup> October 2011. **(Action: Kath Vick)**

3.5 Item 12.3 - Kath Vick confirmed that a WMAS junior squad of around 20 had met for a training session at Barkers' Butts. There was some discussion regarding the selection of those invited, and concern was expressed that some good Warwickshire juniors appeared to have been overlooked. It was also suggested that the WMAS squads should not include juniors who are attending national squads as this reduces the opportunities for others. Kath agreed to raise these points informally with Steve Taylor. **(Action: Kath Vick)**

**4. Matters Arising from AGM (24.03.11)**

4.1 **County Team Awards** (At the AGM Keith Knight had pointed out that the awards for 2009 were not available for presentation at the 2010 pre-season FITA as promised. In the heated discussion it became apparent that the number of year bars engraved for both 2009 and 2010 significantly exceeded the number required, and that this might have resulted in wasted expenditure.) Kath Vick pointed out that no awards were made at the AGM to juniors who shot for the county during 2010, as agreed by committee on 08.04.10. In the absence of James Scott it was agreed that we should consider these points at the next meeting. **(Action: James Scott)**

4.2 **Affiliation Fees and the Constitution** (At the AGM it was agreed that for 2011-12 CWAA would adhere to the May 1<sup>st</sup> deadline arrangements for new members and that an amendment to the constitution, reflecting the new affiliation system, would be proposed to the 2012 AGM.) Brian Tustin said that he had changed his mind since the January committee meeting and now considered that it would be sensible to follow the GNAS example with pro rata fees for new members. It was agreed that a proposal on the pro rata basis should be put to the 2012 AGM and that Kathy Folkard would look at any necessary changes to the constitution. **(Action: Kathy Folkard)**

4.3 **Equity of Affiliation Fees** (At the AGM it was pointed out that Warwickshire currently has around 350 student members, who under the 'en bloc' system for university clubs pay a total of £100 in affiliation fees to CWAA. This was generally agreed to be inequitable.) It was agreed that we should propose to the 2012 AGM a per capita fee for students. An input from the Warwick University students present at the AGM was still awaited, but it was agreed that a charge of £2 per head based on the previous year's membership would be reasonable. **(Action: Kathy Folkard)**  
(It was agreed that no action be taken at present with regard to other 'en bloc' fees.)

4.4 **Level 1 Coach Course** (At the AGM there were strong requests for a Level 1 coach course to be run within the county, and Dave Redding agreed to look at this issue.) Dave reported that he will shortly be registering a course, which he hopes could start in October. It is likely to be on Saturdays in Handsworth, costing around £200 per head. A minimum of 12 candidates will be required, but if necessary some of these could come from outside Warwickshire. Dave intends to advertise the course as soon as the dates are fixed. **(Action: Dave Redding)**

4.5 **Censorship of Committee Minutes** (At the AGM Keith Knight criticised the wording of a publicly available committee minute regarding the cancellation of a county match, because he considered that it could give a poor impression of the CWAA.) Kathy Folkard pointed out that the words criticised were taken out of context and that the whole minute was an accurate reflection of the meeting. John Taylor said that it is the responsibility of the whole committee to approve the minutes. It was agreed that the minutes should not be censored and that their publication should continue.

## 5. Correspondence

5.1 Kathy Folkard confirmed that she had circulated details of the candidates for chairmen of **GNAS Field and target Committees** and had voted in accordance with the response for both candidates.

5.2 Kathy referred to a number of e-mails from John Massey (former secretary of Sutton Coldfield AC) suggesting that all WMAS clubs should be urged to withhold 5% of next year's GNAS fees in lieu of the intended cessation of the **5% GNAS** rebate to regions (effectively a back door fee increase for the GNAS, leaving a gap in income for WMAS and those clubs paying fees punctually). It was agreed that CWAA would not encourage such action as this could jeopardise GNAS membership and hence insurance cover.

5.3 Kathy confirmed that she had received the documentation for the GNAS AGM (16<sup>th</sup> April) and that copies could be found on the GNAS website. She confirmed that GNAS do not propose to increase affiliation fees.

## 6. Treasurer's Report

6.1 Consideration was given to a receipts and payments account for the quarter ending 31<sup>st</sup> March (previously circulated by Roger Wyton with his report). Although the account showed a deficit of £2006, it included expenditure on stock medals which will later be transferred to a balance sheet, and did not include cheques amounting to around £3000 for the archers' contributions towards the residential weekend and single day at Eaton Manor. **(Action: James Scott and Roger Wyton)**

6.2 Roger reported that he is still awaiting the final cheques from the Indoor Championships, but expects a net profit of £106.70. **(Action: Jon Richmond and Roger Wyton)**

6.3 Although not yet in a position to produce a final account for the Field Championships, Roger is expecting a small loss on the event. **(Action: Kathy Folkard and Roger Wyton)**

6.4 Roger pointed out that administrative expenses of £203.87 included the Development Seminar fee for Colin Geenes, and travelling expenses.

## 7. Membership Secretary's Report

7.1 See 4.2

7.2 Brian Tustin reported that affiliation fees are still outstanding from 'V' AC.

## 8. CWAA Tournaments

8.1 Jon Richmond was thanked for his excellent organisation of the Indoor and Field Championships (January and February respectively).

8.2 It was confirmed that the 2011 Senior and Junior Championships will be held at Quantum's ground in Handsworth on 11<sup>th</sup> Sept, and that record status has been granted. **(Action: Derek Kelly and Jon Richmond)**

8.3 Jon Richmond undertook to confirm that Bowflights will again incorporate the County Clout Championships into its annual clout event. **(Action: Jon Richmond)**

8.4 Jon reported that he is looking at the possibility of using a Sports Hall in Handsworth (used by Quantum) for the 2012 Indoor Championships. **(Action: Jon Richmond)**

## 9. County Coaching Officer's Report

9.1 See 4.4.

## 10. Team Manager's Report

10.1 There was no report, but it was confirmed that the arrangements are in hand for the national record status match against Lancashire and Cheshire at Meriden on 15<sup>th</sup> May.

## 11. Records Officer's Report

11.1 Kath Vick reported 3 claims, all in order:

Naomi Folkard	FITA25	Recurve Ladies	584
Bob Lowe	Portsmouth	Recurve Gents	583
Jacob Vick	FITA18	Recurve Jun Gents	534

## 12. Public Relations, Website and Communications

12.1 No report

## 13. WMAS Delegate's Report

13.1 Denis Folkard reported that he and Kathy had attended the WMAS AGM on 14<sup>th</sup> April.

13.2 The main points of interest were as follows:

- John Taylor and Geoff Thomas were elected as president and chairman respectively. Brenda Thomas is continuing as secretary. The post of treasurer was not filled, but it is now understood that Mike Vick has volunteered to take on the job.
- Fees for senior members were increased by 50p to £3.50 and a new per capita fee for students of £1 was agreed. County delegates were requested to ask their counties to collect WMAS fees from their clubs and forward them to the WMAS treasurer.
- Tom Williamson (Regional Coaching Officer) suggested that he should run an improvers' coaching session for first class archers and below, probably accommodating 25 archers. He also mentioned that the promised rewrite of the Level 2 Coach Course is now overdue.
- The 2012 English Championships are to be held in York, but a venue for the 2012 Home Nations event is still sought.
- There is still a need for more judges in the region, as the workload is too high for the 11 judges currently active.

13.3 It was pointed out that judges are now required to wear a new uniform, and that assistance with the cost of purchasing this is being sought. (Other items needed by judges are also expensive.)

## 14. County Development Coordinator's Report

14.1 No report.

14.2 Kathy Folkard said that she had heard from a third party that Colin Geenes had attended a meeting to discuss the possibility of a new club in the Nuneaton area.

## 15. CWAA Summer League 2011

15.1 Kathy Folkard reported that she had received 8 entries to the League – from Beacon, Bowflights, Coventry, Leamington, Meriden, Quantum, Sutton Coldfield and Warwick University.

15.2 Kathy said that the engraving on the handicap adjusted team trophy needed to be brought up to date to cover the last 5 years. She pointed out that because of the nature of the trophy (crystal) it required careful handling and engraving by a reputable craftsman. The cost is going to be £55, and Martyn Ellis who was joint donor of the trophy, is currently arranging the work. Kathy suggested that the committee may wish to arrange and pay for the engraving on an ongoing basis (while setting no precedent for other county trophies). However, Brian Tustin and Derek Kelly, on behalf of the two clubs who won the trophy over the last five years (Leamington and Quantum), both said that this was unnecessary and confirmed that their club would pay its share of the cost. **(Action: Kathy Folkard)**

## 16. Child Protection

16.1 Kath Vick referred to the update in 'Archery UK' (Spring 2011). This confirms that the government has announced its intention of cutting back the vetting and barring scheme and criminal records regime to common sense levels. Passing of the necessary legislation is expected in early 2012.

16.2 Kath also pointed out that coaches are advised not to communicate with juniors or vulnerable adults on social network sites.

16.3 Kath circulated details, obtained from the GNAS website, of an online child protection course (Educare). She had ascertained that this is not replacing the Sports Coach UK course, which has the

benefit of face-to-face interaction. However, it may be acceptable for people living in remote areas without reasonable access to the SCUk course.

**17. Date of Next Meeting**

17.1 21<sup>st</sup> July 2011 at Barkers' Butts RFC.

**18. Any Other Business**

18.1 Pete Hunnisett referred to information regarding the phasing out of cheques, which has serious implications for small organisations such as archery clubs. It contained details of how to make representations against the proposal. Pete undertook to forward this to Kathy Folkard in order that she can lobby on behalf of CWAA, and alert WMAS and CWAA clubs to this opportunity.

**(Action: Pete Hunnisett and Kathy Folkard)**

Chairman..... Date.....