

APPLICATION FOR FINANCIAL ASSISTANCE FROM CWAA

PREAMBLE

The CWAA has established a budget in order to offer financial assistance to Archery clubs within Warwickshire that are affiliated to the Association. The budget is available to assist with financing specific projects rather than the day to day running expenses of clubs and applicants will have to demonstrate both the financial need and also how the project will contribute to the furtherance of Archery within the Club and also the County. It is expected that as well as its own resources, the Club will have made attempts to secure external funding for its project before applying for a grant from the CWAA.

Applications will be dealt with on a case by case basis and will be assessed by the Executive Committee at its quarterly meetings with applicants being notified of the success or otherwise of their application as soon as possible afterwards. For information, the assessment criteria is attached to the application form and applicants will be required to achieve a score of 9 or more for a grant to be awarded. In order to ensure that sufficient funds are available throughout the financial year, financial assistance is currently limited to a maximum of £1,000 or 25% of the net project cost whichever is the lesser. However, in exceptional circumstances the Executive Committee will consider increasing its grant to £2,000 or 50% of the net project cost whichever is the lesser. In order to be equitable, assistance will be limited to one project per club in any three CWAA financial years (January to December) .

The following application form should be completed in its entirety and forwarded to the County Treasurer. The application should be accompanied by copies of the applying Club's audited accounts for the previous two years and if possible a forward projection of its finances taking into account the financial implications of the project being undertaken.. This is required in order to assess the financial capability of the applying Club to finance the project and any financial consequences stemming from it.

If you require advice on how to complete this form then please contact the County Treasurer, Roger Wyton. Contact details are at the bottom of the form.

APPLICATION

Name of Club:

**Full description of Project:
(enclose supporting documentation as appropriate)**

**Indicate how this project will benefit both the Club and also Archery in
general throughout the County:
(enclose supporting documentation as appropriate)**

Please provide a full breakdown of the cost of the project indicating any ongoing income and expenditure deriving from the project:- (enclose supporting documentation as appropriate)

Please provide a full breakdown of the funding for this project (exclusive of ongoing income and expenditure) :-

	£
Own Funds	
External Grants and Contributions (please detail below indicating status e.g. applied for, granted etc.)	
1.	
2.	
3.	
4.	
CWAA Grant now applied for	
Total Funds in hand or applied for (should equal cost of project)	

Please provide details of any grants or contributions applied for but not granted and if possible please provide reason for refusal:

We now apply for financial assistance from the CWAA as detailed in the funding table above:-

Chairman:

Secretary:

Dated:

On completion, this application form together with the required financial statements should be sent either by post or e mail to the County Treasurer, Roger Wyton.

E mail address: rogerwyton@btinternet.com

Home Address:-
100 Anfield Court,
Russell Terrace,
Leamington Spa,
Warwickshire,
CV31 1HD.

For Committee Use Only

Financial Statements Received Y/N

Application signed Y/N

Assessment Criteria:

Contributes to development of Archery in club

1	2	3	4	5
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1= does not contribute at all
5= contributes greatly

Contributes to development of Archery in County

1	2	3	4	5
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1= does not contribute at all
5= contributes greatly

Financial resources available for project before CWAA grant taken into account

1	2	3	4	5
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1= has more than adequate resources
5= has very limited resources

Final score =

Grant Approved: Yes/No

Date of Executive Committee Meeting: